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**Saskatoon Public Schools**  
Inspiring Learning

Mrs. Harkness, Principal

Mrs. Remoundos, Vice Principal

Ms. Zwarych, Trustee

Mr. Okanee, Superintendent

Dear Greystone Families,

As summer holidays are drawing to a close and we eagerly anticipate the return of our valued students and families we would like to share our re-opening plan with you.

At Saskatoon Public Schools students are our number one priority. We want our students to be safe, healthy, and excited to return to school. In this current environment we need to practice new ways of being safe and happy at school. It is our hope parents, caregivers, and students will feel comfortable, safe and energized for a new year of learning and adventures.

### Parent and Caregiver Reopening Handbook

Please refer to the [Parent and Caregiver Reopening Handbook](#) for general information on Saskatoon Public Schools reopening plan. This parent handbook provides detailed information on many important topics including:

- Safety Precautions
- Curriculum and Assessment
- Support Services
- Food and nutrition programs
- Facilities

### Students

The guidelines of the Parent Handbook will be adhered to by our school along with the elements specific to Greystone Heights School.

The following information represents our school specific plan for a safe return to learning at Greystone Heights School. **Please note that the plan is fluid and subject to change based on direction from Saskatchewan's Chief Medical Health Officer.** Changes will be communicated as they occur.

### Safety Precautions

#### Ill students

Of utmost importance is ensuring when students and staff are ill that they remain at home. If your child is remaining at home during the school day please inform the school by e-mail at [GreystoneHeightsSchool@spsd.sk.ca](mailto:GreystoneHeightsSchool@spsd.sk.ca) or by phone 306-683-7230 (please leave a message).

### Contact Information

Please be sure we have current and up to date phone numbers for you and your emergency contacts. This would include home/cell phone, email addresses, and home addresses. It is critical that we can contact someone in a very timely fashion should the need arise.

### Isolation Room Location

We have identified a resource room off the library to hold space for children who fall ill at school. If a child needs this space, a designated staff member will accompany them to the room to make sure they are safe and cared for. This staff member or designate will phone home to arrange for **immediate** pick up.

### Hand sanitization

Every student and staff member will sanitize upon entry/exit of the building.

If providing child/children with hand sanitizer, please check that sanitizers contain alcohol concentration recommended by health authorities.

## Cohorts

Along with classroom cohorts students will be designated areas to play on the school grounds in consistent groupings. The groupings, supervision, and staff accompaniment provides students with a consistent school bubble for the year reducing the total number of students that one individual interacts with during the school day.

## School Arrivals and Departures

Please note that students may not be dropped off before 8:30 in the morning and must be picked up by 3:15. These are the times staff supervision is in place. In order to promote physical distancing and reduce physical contact, each grade will have designated play areas to congregate in before school. There will be supervision in these areas, and we ask that students remain in these areas until the bell rings.

At the bell students will meet at a designated meeting point; hereafter referred to as muster points in the school yard and be escorted in by a teacher (in grade order) through their respective entrances. Similarly, students will be escorted out of the building at designated times. Your child's classroom teacher will contact you with specific information pinpointing their muster points and assigned entrance and exit doors. In short, the closer to bell times your child arrives to and departs from school, the safer it is for everyone. Please adhere to social distancing guidelines or wear a mask if you are unable to properly social distance in the schoolyard.

## School Day Schedule

### Bell times

There will be **no change** to the start (8:45 a.m.) and end of the day (3:00 p.m.) nor to the lunch hour (11:35 a.m. – 12:20).

### Recess/Lunch

For recess and lunch each classroom will be on a staggered schedule and designed to either schedule "A" or schedule "B". The schedule allocation allows us to stagger recess, play, and nutrition breaks and maximize the outdoor play space by having fewer children outside at a given time. Brain breaks, physical activity, and nutrition are important to the Greystone family and although the schedule looks a bit different within the day our classroom teachers are committed to providing body and brain breaks throughout the day. Homeroom teachers will communicate the staggered schedule in the first weeks of school.

### Lunch Hour:

At this time please consider having your child **go home** for lunch if possible. Students who are walking home will be invited by their teacher to leave at 11:35 and return to their muster points at 12:20 or enter through their respective boot room doors.

Upon arrival children are to meet at their assigned muster points in the school yard. Students will sanitize their hands upon entering the building and enter through a designated entrance with a teacher.

### Late Arrivals

If your child/children **arrive after the bell** please have them use the west entrance (this is the door directly across from the play structure) **not the front door**. This helps to eliminate congestion and physical contact. Students will move directly to the classroom where their teacher will record attendance. **If you know your child/children will be late please notify the front office. If Sandi has not received confirmation of a late arrival, your child will be entered as absent and you will receive a phone call informing you of your child's absence.**

### Picking students up outside of bell times

If your child has/children have an appointment or must leave school outside of the bell schedule, please e-mail the homeroom teacher and/or greystoneheightsschool@spsd.sk.ca to make arrangements. The homeroom teacher will make sure your child/children are ready at the designated pick up time.

### Bussing

Afternoon recess for SAGE students will take place from 2:45 to 3:00. This enables them to board the city bus or school bus at 3:00. This allows city transit users to make their connections on time and honors our agreement with Hertz as this bus needs to make a second pick up at a specific time.

Please note school buses may arrive at school a little later than usual due to sanitation between runs

Wearing of masks for all students is mandatory on the bus

### Parking and Student Drop Off

To decrease traffic congestion please use the **west of the school by the rink shed to drop off** children. This location is closest to the muster points. Please note students will be waiting outside until the bell.

### Staggered Start Grades 1 to 8

The week of September 8 to 11 will be a staggered start

Half of the class will attend full days on September 8 and 10 and the other half on September 9 and 11 – we will communicate your attendance days as soon as we know homerooms. This is dependent on confirmation of face to face or on-line learning from families. We will send the information by September 4<sup>th</sup> but are hoping to have this information out earlier.

Buses will be running during the staggered start

### Kindergarten Information

Ms. Martin our kindergarten teacher has been contacting families with staggered start dates and other pertinent information. If you have not received communication yet please call the office and ask to speak to Ms. Martin

### Storage of Student Materials

Hallway lockers will not be used at this time to avoid physical contact

Cubbies **may** be used in classrooms dependent upon number of students accessing them and the ability of the classroom teacher to ensure no physical contact

Students will hang jackets and backpacks on the back of their chairs to avoid contact with other students clothing

All supplies will be stored in the desks or in the plastic container advised to purchase on the school supply list, the buckets are easily sanitized

There is very limited storage space in classrooms. We ask students to only bring supplies as needed; as outlined by the homeroom teacher

### Flow of Traffic Through the School

Traffic flow arrows have been installed on the floor of the main areas of the building as well as the classrooms

Washrooms will be limited to 4 students at a time and signage to this effect will be posted

Masks will be **strongly** encouraged in halls and bathrooms as they are common spaces

### **Parent/Caregiver Access to the School**

Parents/caregivers are encouraged to contact the main office to make an appointment to meet with teachers or administration if they need to come to the school. At this point, we request that this occur only if necessary.

Please call 306-683-7230 to set up an appointment, when possible phone conversations are recommended

Parent/Caregiver access will be through the main front doors only

The Covid -19 questionnaire is posted on the front door and paper copies are available for those unable to access with a cell phone. Covid-19 Questionnaires are to be completed just prior to entering the building

Hand sanitizer must be used upon entry and exit, and is provided

Masks must be worn inside the school

### **Golden Rule Before and After Care**

Golden Rule has a specific set of guidelines for drop off and pick up which follows the school guidelines for parent/caregiver access

Upon registration in this program you will receive a copy of their protocol

### **Mask Usage**

Grade 4-12 students are required to wear masks when appropriate physical distancing cannot be maintained. In the case of a grade 3/4 combined class all students in that class will be required to wear masks

Masks are strongly recommended for prekindergarten to Grade 3 students.

Staff are required to wear masks at all times when appropriate distancing cannot be maintained.

Students should use masks in common spaces such as the bathroom or hallway.

When physical distancing is achievable, mask breaks may occur (i.e. outdoor learning).

All students are required to wear masks while riding the bus.

All visitors must wear masks.

Saskatoon Public Schools will provide one reusable mask for each student. Additional disposable masks will be made available to students when needed and required.

Students are welcome to bring their own masks.

In some situations, wearing a mask may not be possible for a student. In these instances, school staff members will work with parents/caregivers to consider accommodations. More information can be found on the [CDC website](#).

Staff members will be provided with a reusable mask and face shield for use as needed. Staff members may also choose to use their own mask.

More information about the proper usage of masks or face coverings is available from the [Public Health Agency of Canada](#).

### **Band Programming Gr. 6 - 8**

Further information about the band program will be forthcoming.

Please feel free to contact us at the school with any questions. See you soon!

Dawn, Deighan and Staff of Greystone Heights School